

Short-Term Rental Ordinance Oversight Workgroup meeting. The group received over 450 responses, of which 60% of the respondents stated that the number of STR's in Manzanita were just right, 30% stated that there were too many, and 10% thought there were not enough. In addition to interpreting data from the survey, the group is also working on issues of STR contact information, a possible 'good neighbor' program, and the need for curbside recycling. There are currently no STR licenses available in Manzanita, and there are 12 on the waiting list with an additional 6 interested in getting on the list. **Transient Lodging Tax Revenue is currently up 9.9% for third quarter, but down \$99,000 for the year.**

## **NEW BUSINESS:**

**A. Citizens Health and Safety Advisory Committee presentation (Victoria Holt)** – CHAS committee member Victoria Holt presented her proposal for the COVID-19 response plan that the committee has been working on. The mission of the plan is to give advice and consultation to Tillamook County about issues that affect their health. Holt presented information about the current health crisis, and suggestions on how the City might be proactive in mitigating some of the risk that we are facing as a community. Councilor Kozlowski will work with City hall to refresh the mask signage posted throughout the City.

**B. Proposed planning fee increase (first reading)** – Assistant City Manager Kristin Presented Resolution 20-23 establishing a fee schedule for land use and development for the City of Manzanita. Grasseth stated that the planning fees charged by the City have not been updated since 2001, and the department needs to reassess these fees to ensure adequate cost recovery. Updated planning fees will also provide the City the flexibility to hire an outside planner for consultation on larger projects.

**A motion was made by Aschenbrener, seconded by Kozlowski, to move to read "Resolution 20-23, a resolution establishing a fee schedule for Land Use/Development." By title only for its first reading and to tentatively approve said resolution as of its first reading.**

**C. Discussion on reopening City hall** – Interim City Manager John Kunkel stated that City hall had a soft reopening on November 2, 2020. The customer service window will now be open Monday-Friday from 10:00 am – 2:00 pm. Most staff will continue working from home as much as possible, and appointments are strongly encouraged. Kunkel reported that there has been an average of 2-3 customers per day. Customers and staff will wear a mask at all times and all business will be conducted outside at the window.

## **OLD BUSINESS:**

**None**

## **CITY MANAGER'S REPORT:**

**A. Police** – Police Chief Erik Harth reported that the City has been busier than usual, and the department continues to receive more calls than normal for this time of year. The biggest issue this year has been illegal camping and there have been many citations issued. Harth